



Muskan Kumari

PGDM in Human Resource with Analytics Minor - Equipping for Human Resource Management

CAREER OBJECTIVE

I am deeply passionate about continuous learning and personal growth. My commitment is to evolve into a resilient and accomplished professional, embracing the challenges and opportunities that come my way. I am genuinely excited about this transformative journey, aiming to develop into a robust individual both personally and professionally

INDUSTRY PROJECT(S)

Organization: Publicis Resources

Designation & Duration: HR Operations (3 months)

Outcome: My work as an HR Operations Intern at Publicis Resources resulted in streamlined HR processes, including accurate database management and efficient contract renewals. This contributed to enhanced operational efficiency and improved employee satisfaction.

Organization: BZ Consultant

Designation & Duration: Recruiter Intern (1 month)

Outcome: Recruiter Manager with experience in talent acquisition, sourcing, and screening. Collaborated with hiring managers, utilized recruitment platforms, and strengthened communication skills to build a diverse and skilled workforce.

ACADEMIC PROJECT(S)

Topic: Research Incubation Project in Banking Industry

Objective: How can HR department of Bandhan Bank overcome the challenges of providing sufficient skill development opportunities? (*Project in progress*)

Topic: App for Sitara Bookstore

Summary: To automate sales entry and stock available for ease of business operation.

Topic: Introduction to Digital Business |

Summary: Detailed analysis of a company (Book my Bai) that can transform into a network orchestrator.

PROFESSIONAL QUALIFICATION

Post Graduate Diploma in Management in Human Resource | Analytics Minor | Jagdish Sheth School of Management, Bengaluru | Class of 2024 | **CGPA: 6.8**

Bachelor of Business Administration | Techno India University | Class of 2020 | **CGPA: 7.63**

EDUCATION

Higher Secondary with Commerce | Guru Gobind Singh Public School | 2017 | **69%**

Secondary School | Guru Gobind Singh Public School | 2015 | **CGPA of 8.4**

ACCOMPLISHMENTS & ACTIVITIES

- **Volunteered** for Kanyathon, a charity event to save girl children, and contributed to the operations team.
- **Volunteered** at Aasha Lata Orphanage, which helps deaf and dumb children. I contributed to organising charity event to support the organization's cause.
- During my undergraduate studies, won **2nd prize in Dance Competition**. (2019)

SKILLS&COMPETENCIES

Analytical Thinking

Problem Solving

Interpersonal skills

Communication skills

Leadership skills

TECHNICAL SKILLS & CERTIFICATIONS

Microsoft Power BI Desktop for Business Intelligence from Udemy

Marketing Mix from Coursera

Microsoft Excel - Intermediate

INTERESTS & HOBBIES

Travelling

Listening Music

Content Creation

REACH ME AT

MOBILENUMBER

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muskan251198@gmail.com

LinkedIn Profile

<https://www.linkedin.com/in/muskan-kumari-43a256194>

Domicile

Bokaro, Jharkhand

LANGUAGE

English, Hindi (Reading, writing, speaking)